

**DEPARTMENT OF LOCAL GOVERNMENT FINANCE (DLGF)**  
**2003 TRAINING AND CONTINUING EDUCATION**  
(Revised January 29, 2003)

**Department of Local Government Finances' Statutory Responsibilities**  
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**DEPARTMENT OF LOCAL GOVERNMENT FINANCE (DLGF)**  
**STATUTORY RESPONSIBILITIES**

In addition to applying and interpreting the various property tax laws of this state, the Department of Local Government Finance (DLGF), formerly the State Board of Tax Commissioners, is required to provide training to county, township, and township-trustee assessors and members of the county property tax assessment boards of appeals (See IC 6-1.1-35.2-1). Moreover, Indiana law also requires the DLGF to: a) provide training for newly elected assessing officials; and b) continuing education training for all, assessing officials. As provided in IC 6-1.1-35:

**New Official Training:** "In any year in which an assessing official, a county assessor, or a member of a county property tax assessment board of appeals takes office for the first time, the Indiana Department of Local Government Finance *shall* conduct training sessions determined under the rules adopted by the Indiana Department of Local Government Finance under IC 4-22-2 for these new officials. These sessions must be held at sufficient convenient locations throughout Indiana." (See IC 6-1.1-35.2-2)

**Continuing Education Training:** "Each year the Indiana Department of Local Government Finance *shall* conduct the continuing education sessions required in the rules adopted by the Indiana Department of Local Government Finance for all assessing officials, county assessors, and all members of, and hearing officers for, the county property tax assessment board of appeals. These sessions must be conducted at sufficient convenient locations throughout Indiana." (See IC 6-1.1-35.2-3)

**OVERVIEW OF CERTIFICATION & CONTINUING EDUCATION**  
**REQUIREMENTS**

**Background**

In 1997, the Indiana General Assembly mandated the Tax Board to adopt rules concerning assessor certification, continuing education requirements, and disciplinary action(s) for failure to comply with such laws and rules. As provided in HEA 1783 (1997), the Tax Board shall adopt rules to set:

- (1) minimum training requirements for certification after December 31, 1998, under this chapter;

- (2) continuing education requirements for the renewal of a certification after December 31, 1998, under this chapter; and
- (3) procedures for renewing a certification issued under this chapter, including a certification issued before January 1, 1999, for a person who meets the certification requirements set under subdivision (2)."

The State Tax Board is require to:

"...establish procedures for disciplinary action against a certificate holder that fails to comply with the statutes or rules applicable to the certificate holder."

### **Certification/Continuing Education Rule**

In 2000, the continuing education certification cycle for Level 1 and 2 certified assessor-appraisers was extended from **two to four years**. The SBTC rules on continuing education cycles (50 IAC 15-3-2 and 15-3-4) were amended by the board in October 2000 and were signed by the Governor and filed with the Secretary of State in December 2000. The amendment was published as a final rule in the February issue of the Indiana Register.

As a result of the amendment, those certified assessor-appraisers who began their cycle on January 1, 1999, will have two additional years in which to fulfill their continuing education requirements. Those who began their continuing education cycle on January 1, 2000, or thereafter, will have 48-months, from the beginning of their cycle, in which to accrue the appropriate number of hours.

**Please note: The number of hours required of a Level 1 and 2 did not change, only the length of the time in which an individual has to accrue those hours has changed and also "tested" hours is no longer a requirement.**

### **Level 1 Certification Requirements**

With regard to Level 1 certification, individuals must fulfill the following three (3) requirements:

- (1) After December 31, 1999, individuals must complete six (6) hours of pre-exam course work designated by the DLGF.
- (2) Individuals must pass the Level 1 assessor-appraiser exam designated by the DLGF.
- (3) Individuals must fulfill the continuing education requirements established by the DLGF.

In other words, individuals who have a Level 1 assessor-appraiser designation prior to December 31, 1999, are not required to complete the pre-exam course work.

The certification requirements for the Level 2 assessor-appraiser certification are exactly the same, with the obvious exception being that individuals must pass the Level 2 exam designated by the DLGF. Likewise, individuals who have a Level 2 assessor-appraiser designation prior to December 31, 1999, are not required to complete the pre-examination course work.

### **Level I & II Continuing Education Requirements**

In addition to the certification requirements, the DLFG also adopted continuing education requirements for both Level 1 and Level 2 assessor-appraisers (See Tables 1 & 2). In order to remain certified, Level 1 and Level 2 assessor-appraisers must complete a minimum number of course work, or continuing education, hours over a four-year period, often referred to as the "certification cycle." Level 1 assessor-appraisers must attend thirty (30) hours of continuing education, while Level 2 assessor-appraisers must attend forty-five (45) hours.

**Table 1****Continuing Education Requirements, Level 1 Certified Assessor-Appraiser****Group One: Received Level 1 prior to December 31, 1998** **Hours**

Cycle #1:	January 1, 1999 - December 31, 2002	30
Cycle #2:	January 1, 2003 - December 31, 2006	30
Cycle #3:	January 1, 2007 - December 31, 2010	30
Cycle #4:	January 1, 2011 —————▶	30

**Group Two: Receive Level 1 between Jan. 1-Dec. 31, 1999** **Hours**

Cycle #1:	January 1, 2000 - December 31, 2003	30
Cycle #2:	January 1, 2004 - December 31, 2007	30
Cycle #3:	January 1, 2008 - December 31, 2011	30
Cycle #4:	January 1, 2012 —————▶	30

**Group Three: Receive Level 1 between Jan. 1-Dec. 31, 2000** **Hours**

Cycle #1:	January 1, 2001 - December 31, 2004	30
Cycle #2:	January 1, 2005 - December 31, 2008	30
Cycle #3:	January 1, 2009 —————▶	30

**Table 2****Continuing Education Requirements, Level 2 Certified Assessor-Appraiser****Group One: Received Level 2 prior to December 31, 1998** **Hours**

Cycle #1:	January 1, 1999 - December 31, 2002	45
Cycle #2:	January 1, 2003 - December 31, 2006	45
Cycle #3:	January 1, 2007 - December 31, 2010	45
Cycle #4:	January 1, 2011 —————▶	45

**Group Two: Receive Level 2 between Jan. 1-Dec. 31, 1999** **Hours**

Cycle #1:	January 1, 2000 - December 31, 2003	45
Cycle #2:	January 1, 2004 - December 31, 2007	45
Cycle #3:	January 1, 2008 - December 31, 2011	45
Cycle #4:	January 1, 2012 —————▶	45

**Group Three: Receive Level 2 between Jan. 1-Dec. 31, 2000** **Hours**

Cycle #1:	January 1, 2001 - December 31, 2004	45
Cycle #2:	January 1, 2005 - December 31, 2008	45
Cycle #3:	January 1, 2009 —————▶	45

The DLGF also approves additional continuing education opportunities with other organizations and associations, including the Lincoln Land Institute, Appraisal Institute, the International Association of Assessing Officials, The Indiana Realtor Board, etc. and similar organizations.

The most notable change to the DLGF training was the replacement of the January conference. In its place, the DLGF has increased the number of continuing education contact hours from approximately eleven hours per individual per year to twenty-eight hours per individual per year. Given the number of continuing education hours required to maintain certification, it has been concluded that an annual state assessor's conference is not the most cost effective or efficient setting for assessors to meet their continuing education requirements.

### **Conclusion**

In summary, the DLGF believes that the DLGF's new approach to training offers several advantages, including:

- the increase in the number of DLGF continuing education training offerings and contact hours;
- better meeting the varying needs of the assessors;
- multiple deliveries of the same course at most locations allow assessors to better serve their taxpayers by keeping their offices operational during continuing education courses; and
- the DLGF's training schedule is much more convenient and flexible for local assessors.

## ***"2003" NEW OFFICIAL TRAINING***

Each year, the Department of Local Government Finance (formerly the State Board of Tax Commissioners) conducts training for newly elected and appointed assessing officials in January of the year following a year in which the office of assessor is not on the ballot. However, beginning in December 2002, the DLGF will provide training for those newly elected officials prior to them taking office on January 1<sup>st</sup> and, then again in January after they take office.

### **Who Should Attend?**

As allowed under IC 6-1.1-35.2-2b, this training is for any assessing official in their first year of office. Therefore, any assessing official who: (1) will take office on January 1, 2003 or (2) took office after the 2002 session of New Official Training was held (January 2002) is eligible to attend.

Assessing official, as defined under IC 6-1.1-1-1.5, "means: (1) a township assessor, including a trustee assessor; or (2) a member of a county property tax assessment board of appeals." Therefore, newly elected or appointed county assessors, township assessors, trustee assessors and PTABOA members are asked to attend. In cases where the assessing official is unable to attend, a deputy may attend instead (see Per Diem section of this memo for restrictions placed on deputies).

### **Per Diem**

According to IC 6-1.1-35.2-2b Sec. 2. (c), “any new assessing official, county assessor, or member of a county property tax assessment board of appeals who attends a required session is entitled to receive the per diem per session set by the state board[DLGF]...and a mileage allowance from the county in which the official resides.” The state board/DLGF has determined that newly elected assessing officials are entitled to receive a per diem in the amount of fifty dollars (\$50) for the December new official training, and two hundred dollars (\$200) for the January new official training and a mileage allowance from the county fiscal body. A certification will be provided for all attendees who complete either program.

Please Note: Attendees **will not** receive certification for the two hundred dollars per diem if they fail to attend the entire January program.

**Dates and locations “prior” to taking office on January 1<sup>st</sup>, 2003:**

<b>Dates</b>	<b>Location</b>
December 3 <sup>rd</sup> , 2002	Huntington, Huntington College Haebacker Dining Commons
December 10 <sup>th</sup> , 2002	Valparaiso, Porter County Expo Center
December 16 <sup>th</sup> , 2002	Indianapolis, Training Center Room 5 & Conf. Rm. A
December 17 <sup>th</sup> , 2002	Vincennes, Executive Inn
December 18 <sup>th</sup> 2002	Scottsburg, Best Western

**Dates and locations “after” taking office on January 1<sup>st</sup>, 2003:**

<b>Dates</b>	<b>Location</b>
January 7 <sup>th</sup> – 9 <sup>th</sup> , 2003	Huntington, North Star Civic Center
January 7 <sup>th</sup> – 9 <sup>th</sup> , 2003	Valparaiso, Porter County Administration Bldg.
January 14 <sup>th</sup> – 16 <sup>th</sup> , 2003	Vincennes, Executive Inn
January 28 <sup>th</sup> – 30 <sup>th</sup> , 2003	Scottsburg, Best Western
February 4 <sup>th</sup> – 6 <sup>th</sup> , 2003	Indianapolis, Training Center Room 5

**Class Times:** Classes will begin on the “**first day**” for each location at 9:00 a.m. (Local Time).

**Continuing Education Consideration:** For those individuals who have achieved status as a Level I or Level II Assessor-Appraiser, the New Official Training in December has been approved for 7 hours of continuing education credit. The New Official Training that will be given in January has been approved for 16 hours of continuing education credit. These sessions can also serve as pre-exam course work for the Level I and/or Level II Assessor-Appraiser Certification Examination.

**Please Bring With You:** You will need to bring the 2002 Real Property Assessment Guideline Book 1 and Book 2 along with the 2002 Real Property Assessment Manual, a calculator, notebook, pens/pencils and a highlighter to each session.

**Registration Information:** Registration information will be mailed to you in the near future. If you do not receive this information, or have any questions, please contact Pamela Drinkard at (317) 233-3068.

**Special Accommodations:** The Indiana Government Center South Building is wheel chair accessible. However, if you need additional special accommodations, please notify Pamela Drinkard at (317) 233-3068.

**Please Note:** For any assessing official who has been in office for more than one year, continuing education will be provided in February, April, August and October 2003. New officials are also

welcome to attend the continuing education sessions. Registration information will be sent to you in the near future.

## ***“2003” CONTINUING EDUCATION***

As you may know, over the past several years, the DLGF has been striving to improve the quality of the education that we offer, as well as increase the number of available opportunities and the length of courses. In keeping with this trend, the DLGF is excited to announce the beginning of the “2003” Continuing Education Series. The topics, covered during the four sessions, are meant to provide you with a more in-depth exploration of concepts, which are fundamental to assessment in Indiana.

### **We’ve Changed Some Things**

Since the DLGF is no longer conducting the State’s Assessors’ Conference, we will be offering four (4) sessions of continuing education instead of the normal three sessions that we have offered in the past. The sessions will continue to be structured to better meet your learning needs. ***In registering for classes, please remember that you may only attend one location per session.***

Additionally, the length of each session has been extended. In prior years, the DLGF offered three 3½ hour sessions at each location. Each session presented at each location (9 in all) will be seven hours long (including an hour for lunch).

### **Certification & Compensation**

The DLGF will certify for the purpose of receiving compensation and mileage allowance all assessing officials, assessing office employees, and PTABOA members for attending continuing education classes. Additionally, these participants will be certified to receive \$25.00 for each session attended in addition to the mileage allowance. Determination of actual payment is made at the local level. Remember that you can only attend one class per session. Therefore, you could receive as much as \$100.00 in addition to the mileage allowance. ***Those employed in other offices (e.g., auditors, treasurers, etc.) will not be certified for compensation and mileage but will be granted continuing education credit hours.*** However, all Level 1 and 2 Certified Assessor-Appraisers in the state are welcome to register to attend.

### **How & When Do I Register?**

Registration information is mailed to each assessing official’s office approximately six to eight weeks prior to the start of a continuing education session. If you do not receive registration information, and would like to register, please contact Pamela Drinkard at (317) 233-3068. Please register in advance for each session. The deadline for submitting your registration for each session will be printed at the top of each registration form. Classes tend to fill quickly, so you are encourage to register early for the location and the date that you want to attend.

### **Please Remember...**

Keep in mind that you can only register for one class per session. We hope that this year’s continuing education series proves to be both interesting and useful. We have worked very hard to improve the quality of the programs that you attend. Please feel free to call (317) 233-1168 if you have any comments or suggestions for further improving DLGF training programs. Questions related to registration can be directed to Pamela Drinkard at (317) 233-3068.

**Special Accommodations:** If you need additional special accommodations, please notify Pamela Drinkard at (317) 233-3068.

## DATES AND LOCATIONS OF THE "2003" CONTINUING EDUCATION

### FIRST SESSION

February 11 <sup>th</sup> & 12 <sup>th</sup>	Goshen, Ramada Inn
February 13 <sup>th</sup> & 14 <sup>th</sup>	Huntington- North Star Civic Center
February 18 <sup>th</sup> , 19 <sup>th</sup> , 20 <sup>th</sup>	Valparaiso Porter County Expo Center
February 20 <sup>th</sup> & 21 <sup>st</sup>	Lafayette, Radisson Hotel
February 25 <sup>th</sup> & 26 <sup>th</sup>	Terre Haute, Holiday Inn
February 25 <sup>th</sup> & 26 <sup>th</sup>	Richmond, Holiday Inn
February 27 <sup>th</sup> & 28 <sup>th</sup>	Indianapolis, IGCS- Training Center RM 5
March 4 <sup>th</sup> & 5 <sup>th</sup>	Scottsburg, Best Western
March 6 <sup>th</sup> & 7 <sup>th</sup>	Vincennes, Executive Inn

### SECOND SESSION

April 8 <sup>th</sup> & 9 <sup>th</sup>	Goshen, Ramada Inn
April 10 <sup>th</sup> & 11 <sup>th</sup>	Huntington College, Haebacker Dining Commons
April 15 <sup>th</sup> & 16 <sup>th</sup>	Lafayette, Radisson Hotel
April 15 <sup>th</sup> & 16 <sup>th</sup>	Richmond, Holiday Inn
April 22 <sup>nd</sup> & 23 <sup>rd</sup>	Terre Haute, Holiday Inn
April 22 <sup>nd</sup> , 23 <sup>rd</sup> , 24 <sup>th</sup>	Valparaiso Porter County Expo Center
April 29 <sup>th</sup> & 30 <sup>th</sup>	Scottsburg, Best Western
May 1 <sup>st</sup> & 2 <sup>nd</sup>	Vincennes, Executive Inn
May 1 <sup>st</sup> & 2 <sup>nd</sup>	Indianapolis, IGCS- Training Center RM 5

### THIRD SESSION

August 7 <sup>th</sup> & 8 <sup>th</sup>	Goshen, Ramada Inn
August 7 <sup>th</sup> & 8 <sup>th</sup>	Indianapolis, IGCS- (August 7 - Conference Center Room B) and (August 8- Training Center Room 5)
August 12 <sup>th</sup> & 13 <sup>th</sup>	Huntington- North Star Civic Center
August 12 <sup>th</sup> , 13 <sup>th</sup> & 14 <sup>th</sup>	Valparaiso Porter County Expo Center
August 19 <sup>th</sup> & 20 <sup>th</sup>	Lafayette, Radisson Hotel
August 19 <sup>th</sup> & 20 <sup>th</sup>	Terre Haute, Holiday Inn
August 21 <sup>st</sup> & 22 <sup>nd</sup>	Richmond, Holiday Inn
August 26 <sup>th</sup> & 27 <sup>th</sup>	Scottsburg, Best Western
August 28 <sup>th</sup> & 29 <sup>th</sup>	Vincennes, Executive Inn

### FOURTH SESSION

October 9 <sup>th</sup> & 10 <sup>th</sup>	Lafayette, Radisson Hotel
October 14 <sup>th</sup> & 15 <sup>th</sup>	Huntington- North Star Civic Center
October 14 <sup>th</sup> & 15 <sup>th</sup>	Goshen, Ramada Inn
October 21 <sup>st</sup> & 22 <sup>nd</sup>	Terre Haute, Holiday Inn
October 21 <sup>st</sup> , 22 <sup>nd</sup> , 23 <sup>rd</sup>	Valparaiso Porter County Expo Center
October 28 <sup>th</sup> & 29 <sup>th</sup>	Richmond, Holiday Inn
October 28 <sup>th</sup> & 29 <sup>th</sup>	Vincennes, Executive Inn
October 30 <sup>th</sup> & 31 <sup>st</sup>	Scottsburg, Best Western
October 30 <sup>th</sup> & 31 <sup>st</sup>	Indianapolis, IGCS

## DIRECTIONS TO THE "2003" CONTINUING EDUCATION SITES

**Huntington - Huntington College, Haebacker Dining Commons**, (219) 356-6000 ext. 1000  
2303 College Ave., Huntington, Indiana 46750

I-69 north to Indiana Road 5 (Warren Exit) follow this junction S.R. 224 & S.R. 5 (Bud's Fishing Hole). Drive straight and you will now be on Broadway (S.R. 5 will angle to the left).

Follow Broadway to Guilford (the college will be on your left and K-Mart will be on your right). Turn left on Guilford. Follow this to Lake Street and, turn left. Follow this two blocks and it will run into the Haebacker Dining Commons.

**Huntington - North Star Civic Center**, (260) 356-4426  
2824 Theatre Ave  
Huntington, IN 46750

Take I-69 north to Indiana Road 5. Take Indiana Road 5 through Huntington. After you cross Highway 24 turn left onto Hauenstein Road. Follow Hauenstein Road to Theatre Road and turn right. The North Star Civic Center is located on the left-hand side behind East Chicago Pizza.

**Valparaiso - Porter County Expo Center**, (219) 464-0133  
219 E. Division Road, Valparaiso, Indiana 46383

Northeast corner of State Road 49 and Division Road. One mile south of U.S. Highway 30.

**Lafayette - Radison Hotel**, (317) 447-0575 ext. 150  
4343 S.R. 26 E., Lafayette, Indiana 47905

Jct. I-65 and S.R. 26 in Lafayette Indiana.

**Terre Haute - Holiday Inn**, (812) 232-6081  
3300 U.S. 41 South, Terre Haute, Indiana 47802

I-70 West to U.S. Highway 41 South.  
Holiday Inn is visible from interstate.

**Vincennes – Executive Inn**, (812) 886-5000  
One Executive Inn Blvd., Vincennes, IN 47591

If you are taking U. S. Highway 41 north from the Evansville area, then exit off of the 6<sup>th</sup> Street Exit. From Terre Haute U. S. Highway 41 South will flow directly into 6<sup>th</sup> Street.

**Richmond - Holiday Inn**, (765) 966-7511  
5501 National Road East, Richmond, IN 47374

Interstate 70 East to Exit 156A. Turn South onto National Road East. Located on National Road East and US 40.

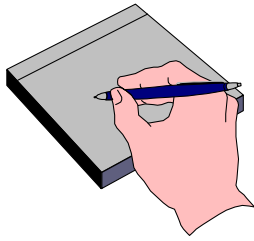
#### **Indianapolis - Indiana Government Center South**

If you are coming from the North, take I-65 South to the West Street exit. Follow West South to Ohio Street and turn left. Take Ohio Street to Capital Ave. and turn right. Go to Washington Street and turn right. Get in the far left-hand lane and turn left at the second light, park in the first parking garage. Walk across the street to the Indiana Government Center South.

If you are coming from the East, take I-65 North to the West Street exit. Follow West Street South to Ohio street and turn left. Take Ohio Street to Capital Ave and turn right. Go to Washington Street and turn right. Get in the far left-hand lane and turn left at the second light, park in the first parking garage. Walk across the street to the Indiana Government Center South Building.

If you are coming from the West, take I-70 West to the West Street exit. Take West Street to Ohio Street and make a right. Immediately get into right-hand lane and turn right onto Capital Ave. Again, get in right-hand lane and turn right onto West Washington Street. Move to far left-hand lane and turn left at the second light, park in the first parking garage. Walk across the street to the Indiana Government Center South building. **Please note: If you arrive early, parking is available in the Washington street parking facility. If unable to park in the Washington street parking garage, on street parking is also available. If you choose to use the meters, please plan accordingly.**





## Level 1 and Level 2 Prep Classes and Examinations

Due to the changes in the DLGF's training policy, the Level 1 and Level 2 prep classes will not be delivered in conjunction with the **2003** continuing education sessions. Please review the current schedule for the **2003** prep classes and the Level 1 and the Level 2 examinations. All of the preparatory classes and examinations will be held at various locations throughout the state.

### Level 1 Prep Class (9:00 AM until 4:30 PM Local Time)

Dates	Location
January 2 <sup>nd</sup> , 2003	Valparaiso, Porter County Expo Center
January 9 <sup>th</sup> , 2003	Indianapolis, IGSC- Training Center Room 5
January 15 <sup>th</sup> , 2003	Scottsburg, Best Western
January 16 <sup>th</sup> , 2003	Vincennes, Executive Inn
January 30 <sup>th</sup> , 2003	Huntington, Huntington College Haebacker Dining Commons
May 7 <sup>th</sup> , 2003	Valparaiso, Porter County Expo Center
May 7 <sup>th</sup> , 2003	Vincennes, Executive Inn
May 13 <sup>th</sup> , 2003	Scottsburg, Best Western
May 20 <sup>th</sup> , 2003	Huntington, Huntington College Haebacker Dining Commons
May 22 <sup>nd</sup> , 2003	Indianapolis, IGSC- Training Center Room 5
September 2 <sup>nd</sup> , 2003	Huntington- North Star Civic Center
September, 4 <sup>th</sup> , 2003	Valparaiso, Porter County Expo Center
September 9 <sup>th</sup> , 2003	Vincennes, Executive Inn
September 11 <sup>th</sup> , 2003	Scottsburg, Best Western
September 16 <sup>th</sup> , 2003	Indianapolis, IGSC- Training Center Room 5

### Level 2 Prep Class (9:00 AM until 4:30 PM Local Time)

Dates	Location
January 3 <sup>rd</sup> , 2003	Valparaiso, Porter County Expo Center
January 10 <sup>th</sup> , 2003	Indianapolis, IGSC- Training Center Room 5
January 16 <sup>th</sup> , 2003	Scottsburg, Best Western
January 17 <sup>th</sup> , 2003	Vincennes, Executive Inn
January 31 <sup>st</sup> , 2003	Huntington, Huntington College Haebacker Dining Commons
May 8 <sup>th</sup> , 2003	Valparaiso, Porter County Expo Center
May 8 <sup>th</sup> , 2003	Vincennes, Executive Inn
May 14 <sup>th</sup> , 2003	Scottsburg, Best Western
May 21 <sup>st</sup> , 2003	Huntington, Huntington College Haebacker Dining Commons
May 23 <sup>rd</sup> , 2003	Indianapolis, IGSC- Training Center Room 5
September 3 <sup>rd</sup> , 2003	Huntington- North Star Civic Center
September 5 <sup>th</sup> , 2003	Valparaiso, Porter County Expo Center
September 10 <sup>th</sup> , 2003	Vincennes, Executive Inn
September 12 <sup>th</sup> , 2003	Scottsburg, Best Western

September 17 <sup>th</sup> , 2003	Indianapolis, IGSC- Training Center Room 5
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**Level 1 Examination (Registration- 8:30 AM) and (Examination- 9:00AM until 1:00 PM Local Time)**

Dates	Location
March 4 <sup>th</sup> , 2003	Valparaiso, Porter County Expo Center
March 6 <sup>th</sup> , 2003	Huntington, Huntington College Haebacker Dining Commons
March 11 <sup>th</sup> , 2003	Vincennes, Executive Inn
March 13 <sup>th</sup> , 2003	Scottsburg, Best Western
March 19 <sup>th</sup> , 2003	Indianapolis, IGSC- Conference Room A
July 2 <sup>nd</sup> , 2003	Huntington, Huntington College Haebacker Dining Commons
July 3 <sup>rd</sup> , 2003	Valparaiso, Porter County Expo Center
July 8 <sup>th</sup> , 2003	Vincennes, Executive Inn
July 9 <sup>th</sup> , 2003	Scottsburg, Best Western
July 10 <sup>th</sup> , 2003	Indianapolis, IGSC- Training Center Room 5
November 5 <sup>th</sup> , 2003	Valparaiso, Porter County Expo Center
November 5 <sup>th</sup> , 2003	Vincennes, Executive Inn
November 5 <sup>th</sup> , 2003	Indianapolis, IGSC- Conference Room A
November 12 <sup>th</sup> , 2003	Scottsburg, Best Western
November 13 <sup>th</sup> , 2003	Huntington- North Star Civic Center

**Level 2 Examination (Registration- 8:30 AM) and (Examination- 9:00AM until 1:00 PM Local Time)**

March 5 <sup>th</sup> , 2003	Valparaiso, Porter County Expo Center
March 7 <sup>th</sup> , 2003	Huntington, Huntington College Haebacker Dining Commons
March 12 <sup>th</sup> , 2003	Vincennes, Executive Inn
March 14 <sup>th</sup> , 2003	Scottsburg, Best Western
March 20 <sup>th</sup> , 2003	Indianapolis, IGSC- Conference Room A
August 1 <sup>st</sup> , 2003	Valparaiso, Porter County Expo Center
August 1 <sup>st</sup> , 2003	Indianapolis, IGSC- Training Center Room 5
August 5 <sup>th</sup> , 2003	Huntington- North Star Civic Center
August 6 <sup>th</sup> , 2003	Vincennes, Executive Inn
August 7 <sup>th</sup> , 2003	Scottsburg, Best Western
November 6 <sup>th</sup> , 2003	Valparaiso, Porter County Expo Center
November 6 <sup>th</sup> , 2003	Vincennes, Executive Inn
November 6 <sup>th</sup> , 2003	Indianapolis, IGSC- Conference Center Room B
November 13 <sup>th</sup> , 2003	Scottsburg, Best Western
November 14 <sup>th</sup> , 2003	Huntington- North Star Civic Center

**PLEASE NOTE: Registration information, directions and parking facilities for the Continuing Education, Level 1 & 2 preparatory classes and examination registration information will be mailed in the future.**



## **“2003” CONFERENCES**

### **January 21<sup>st</sup> – 24<sup>th</sup>, 2003 County/Township Assessors' Combined Conference**

The County Assessors' Association and the Indiana Assessors' Association Inc., winter combined conference will be held in Indianapolis at the Crowne Plaza and Omni Severin Hotel.

### **July 13<sup>th</sup> – 16<sup>th</sup>, 2003 Indiana Assessors' Association Conference (Twp. Assessors)**

The Indiana Assessors' Association summer conference will be held in Fort Wayne, Indiana at the Hilton/Grand Wayne Center.

### **July 16<sup>th</sup> – 19<sup>th</sup>, 2003 Indiana Township Association (Township Trustee Assessors)**

The Indiana Township Association summer conference will be held in Evansville, Indiana at the Executive Inn and Education Center.

### **August 11<sup>th</sup> – 15<sup>th</sup>, 2003 County Assessors' Association Conference**

The County Assessor's Association summer conference will be held in Indianapolis at the Sheraton Hotel, Keystone at the Crossing.

### **October 6<sup>th</sup> – 9<sup>th</sup>, 2003 AIC Association of Indiana Counties**

The Association of Indiana Counties conference will be held in Indianapolis at the Westin Hotel.

### **November 18<sup>th</sup> – 22<sup>nd</sup>, 2003 Indiana Township Association State Convention (Twp. Trustee Assessors)**

The Indiana Township Association State Convention will be held in Indianapolis at the Omni Severin Hotel.

**Reminder: Your individual assessor's associations will mail you the conference registration packets at a later date. Please contact your association for further information.**